



WA Home and Community Care (HACC) Program
Financial and Reporting update for 30 June 2018.

Dear HACC Service Provider

As you are aware, after operating for over 30 years, the WA HACC Program ceases as a joint Commonwealth/State Program at June 30 this year. For this final year of the joint program (2017-18) it continues to be business as usual for contractual requirements, however there remains some final Program requirements to complete and clarify.

Financial reporting

The WA HACC Program still requires a final, standard set of complying financial statements to be submitted for the 2017-18 year. Statements should continue to be produced in-line with Schedule 5 of the prevailing contract. The format, timing and approach remain unchanged. As usual a detailed audit request for 2017-18 will be forwarded to all service providers in early July. The final statements need to be received by your Project Officer by 30 September 2018.

Physical assets and cash reserves

The WA HACC Program acknowledges community services will continue to be provided after 30 June 2018 either via Commonwealth Home Support Program (CHSP), National Disability Insurance Scheme (NDIS) and/or residual state-based 'under 65 HACC Contracts'. In recognition of this, it is agreed service providers are able to retain all physical HACC assets from July 1 2018.

The WA HACC Program will also not seek to reclaim any cash funds accumulated in Asset Replacement Reserves (ARR). Service providers are expected though to use HACC ARR funds to support both the NDIS and CHSP clients. Or alternatively, other community care programs as appropriate.

Service providers are also able to retain Leave Provision Cash reserves to settle HACC related leave liabilities.

Service providers should spend and acquit unspent non recurrent cash reserves, in accordance with the original approvals by 30 June 2018. If this is an issue, please discuss with your Project Officer as soon as possible. Please remember all non recurrent expenditure must be supported by the usual, separate acquittal.

Other annual reporting

Disability and Inclusion Plans (D.A.I.P), Carers Recognition Act reporting and Sub-contractor reporting should all continue to be submitted as usual.

If you have any queries please contact Greg Ireland Greg.Ireland@health.wa.gov.au or Ralph Wong on 9222 2263.

Yours sincerely



Tim Reid
Director
Purchasing and Contracting Unit

2 March 2018